

Ohayo Japanese Steakhouse Position Description



Job Title:	Bartender	Job Category:	Non-exempt
Rate of Pay:	\$4.30 plus tips	Position Type:	Part-Time
HR Contact:	Sasha Payadnya	Date Posted:	7/8/19
Will Train Applicant(s):	Yes	Posting Expires:	8/1/19
Reports to:	Manager/Supervisor on shift		
Applications Accepted By:			
EMAIL: Sasha Payadnya ohayojapanesesteakhouse@gmail.com Subject Line: Application for Employment		MAIL: Sasha Payadnya Ohayo Japanese Steakhouse 1256 North High Street Hillsboro, OH 45133	
Job Description			
<p>ROLE AND RESPONSIBILITIES</p> <ul style="list-style-type: none"> • Prepare the tables, including necessary dinnerware and condiments • Maintain knowledge of all menu items, special offers, and all drinks prepared at the bar • Assist and inform customers, understand and communicate customer needs to kitchen staff • Maintain proper dining experience, including delivering items, fulfilling customer needs, clearing, cleaning and resetting the tables and bar • Maintain knowledge required to make all drinks prepared at the bar • Accept payments from customers and operate POS system for ordering and payments • Perform basic cleaning tasks as needed or directed by supervisor (end of shift side work) • Filling in for absent staff as needed • Greet and communicate with coworkers and customers in a polite, friendly, appropriate and respectful manner • Adhere to grooming and appearance standards • All other tasks and duties assigned <p>QUALIFICATIONS AND EDUCATION REQUIREMENTS</p> <p>High School Diploma, GED or Current Enrollment Food Handler Certification Preferred Alcohol Server Training Preferred</p> <p>PREFERRED EXPERIENCE</p> <p>Serving food or working in food-related jobs Knowledge of alcoholic beverages, including beer, wine, and mixed drinks Knowledge of POS systems and credit card transaction processing Money handling and knowledge of basic math Customer service or volunteer work</p> <p>Ohayo Japanese Steakhouse is an Equal Opportunity Employer.</p>			
Approved By:	Sasha Payadnya	Date:	7/8/19
Last Updated By:		Date/Time:	